

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM CHILD CARE CENTERS POLICY & PROCEDURE MANUAL	ISSUED 3/91	REVISED 1/16	CHAPTER 5	SECTION 5.4
CHAPTER Chapter 5 Requirements of Management – IC’s		SUBJECT Outside School Hour Centers			

Outside school hour centers (OSHC) are child care centers which provide organized child care services to school-age children outside of school hours. OSHC requirements are essentially the same as the requirements for child care centers. OSHCs can apply as an independent institution or under the jurisdiction of a sponsoring organization. There are additional requirements for OSHCs which are outlined below:

1. A **nonresidential public or private nonprofit school** which provides organized child care programs for school age children may participate in the CACFP as an OSHC if:
 - The OSHC is licensed or license-exempt (religious organization only);
 - The OSHC program is a regularly scheduled program that is distinct from any extracurricular programs organized primarily for scholastic, cultural, and athletic purposes; and
 - Separate CACFP records are maintained to support the claims for reimbursement and compliance with CACFP requirements.
2. OSHCs are eligible to claim one or more of the following meal types: breakfast, snack, and supper meals for reimbursement. Lunch may not be claimed in OSHCs on week days unless:
 - The children enrolled at the center attend schools which do not offer a lunch program. The limit of claiming no more than two meals and one snack shall not be exceeded for children in care. Children claimed cannot exceed 12 years of age; and
 - The lunch is served during periods of school vacation, including weekends, and holidays provided no more than two meals and one snack are claimed for children in care.
3. OSHCs may not operate under the CACFP on weekends only.
4. Three hours shall elapse between the beginning of one meal service and the beginning of a snack service, except that 4 hours shall elapse between the service of lunch and supper when no supplement is served between lunch and supper. The service of a supper shall begin no earlier than 4:30 p.m. or later than 7:00 p.m. and end no later than 8:00 p.m. The duration of the meal service shall be limited to 2 hours for lunch and supper and 1 hour for breakfast and snacks.
5. Operation personnel at the OSHC shall ensure that:
 - Meals are served only to children enrolled for care and adults who perform labor necessary to the food service. Adult meals can not be claimed for reimbursement;
 - Meals served to children meet the meal pattern requirements;
 - Meals served are consumed at the OSHC; and
 - Accurate records are maintained.